

Internal Audit Annual Plan 2024/25

| Audit Title | Risk Rating | Status as at 01/04/2024 | Corporate Priority | Days |
|---|------------------|-------------------------|--|------|
| Level 1 – Cross Cutting Reviews – Council Gov | vernance & Co | ntrol | | |
| Corporate Governance Review | Med/High | Planned | Cross Cutting | 25 |
| Risk Management | Med/High | Planned | Cross Cutting | 15 |
| Information Governance | Med | Planned | Cross Cutting | 20 |
| Corporate Performance Management | Med | Planned | Cross Cutting | 15 |
| FOI/SAR/EIR | Med | Planned | Cross Cutting | 15 |
| New Risk Management System & Policy Review | New | Planned | Cross Cutting | 15 |
| Debt Recovery | New | Planned | Cross Cutting | 15 |
| | • | | Total | 120 |
| Level 2 – Fundamental Systems - Section 151 | Officer Assura | nce | | |
| Financial Services – (1) Annual Audit, (2) 2-ye | early Audit, (2+ | 1 | rly Audit plus follow-up. | |
| Employee Services (2) | Med/High | Planned | Section 151 Assurance | 30 |
| Accounts Receivable (1) | High | Planned | Section 151 Assurance | 35 |
| Business Rates (2+Follow-up) | Med | Planned | Section 151 Assurance | 20 |
| Treasury - Borrowing & Investments (2) | Med | Planned | Section 151 Assurance | 18 |
| Accounts Payable (2 + Follow-up) | Med | Planned | Section 151 Assurance | 35 |
| Cash (2) | Med | Planned | Section 151 Assurance | 30 |
| Council Tax (2 + Follow-up) | Med/High | Planned | Section 151 Assurance | 30 |
| Capital Accounting * | Med | Planned | Section 151 Assurance | 25 |
| Main Accounting System (2) | Med | Planned | Section 151 Assurance | 20 |
| | | | Total | 243 |
| Level 3 – Service Level Audits – Other Assura | nce | | | |
| Education Planning & Resources | - | See Appendix 3 | Education | 108 |
| Vulnerable Learner Service | - | See Appendix 3 | Education, Safeguarding & Poverty | 10 |
| Education Grants & Other | - | See Appendix 3 | Education, Safeguarding & Poverty | 33 |
| Child & Family Services | - | See Appendix 3 | Safeguarding | 23 |
| Adult Services | - | See Appendix 3 | Safeguarding | 20 |
| Adult Services: Tackling Poverty & Directorate Services | - | See Appendix 3 | Safeguarding | 35 |
| Adult Services: Partnerships & Commissioning | - | See Appendix 3 | Safeguarding | 25 |
| Building Services | - | See Appendix 3 | Economy & Infrastructure, Safeguarding | 35 |
| Property Services | - | See Appendix 3 | Economy & Infrastructure, Safeguarding | 5 |
| Waste Management & Parks | - | See Appendix 3 | Economy & Infrastructure, Resource & Biodiversity | 25 |
| Highways & Transportation | - | See Appendix 3 | Economy & Infrastructure | 56 |
| Housing & Public Health | - | See Appendix 3 | Poverty, Safeguarding | 89 |
| Cultural Services | - | See Appendix 3 | Economy & Infrastructure | 60 |



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| Planning & City Regeneration | - | See Appendix 3 | Economy & Infrastructure, | 30 | |
|--|---|----------------|--|-----|--|
| Communications & Marketing | - | See Appendix 3 | Resources & Biodiversity Transformation & Council | 5 | |
| Financial Services | - | See Appendix 3 | Development Section 151 Assurance | 100 | |
| Digital & Customer Services | - | See Appendix 3 | Transformation & Council Development | 30 | |
| Legal, Democratic Services & Business Intelligence | - | See Appendix 3 | Monitoring Officer Assurance | 20 | |
| Commercial Services | - | See Appendix 3 | Section 151 Assurance | 3 | |
| Human Resources & Service Centre | - | See Appendix 3 | Transformation & Council Development | 48 | |
| Contract Audits | - | See Appendix 3 | Transformation & Infrastructure | 35 | |
| Computer Audits | - | See Appendix 3 | Transformation & Council Development | 67 | |
| Projects & Special Investigations | - | See Appendix 3 | Section 151 Assurance | 65 | |
| Miscellaneous Audits | - | See Appendix 3 | Section 151 Assurance | 30 | |
| Total | | | | | |
| Grand Total | | | | | |
| Other Activities | | | | | |
| Staff Training | | | | | |
| Holidays, Sickness Absence, Special Leave | | | | | |
| Admin, Planning, Control, Clerical Support, Audit Programmes, Appraisals | | | | | |
| Contingency | | | | | |
| Vacancy Provision | | | | | |
| Total | | | | | |
| Grand Total | | | | | |

^{*} Audits deferred from 2023/24 plan.